

Board of Regents Policy on Delegation of Authority (BOR2)

Appendix 8 (Summary of Delegations)

Subject Matter	Description ¹	Limits	Resolution and Date
Appendix 1: General			
Continuation of Prior Delegations	Confers all previously delegated authority	N/A	#160407-522 April 7, 2016
Appendix 2: Personnel			
Academic and Exempt Employees	Authority to act in matters related to academic and exempt employees	N/A	[No resolution #] September 20, 1971
Classified Staff	Authority to act in matters related to classified staff	N/A	[No resolution #] January 17, 1992
Collective Bargaining	Authority to ratify collective bargaining agreements	N/A	#180504-573 May 4, 2018
Employee Defense and Indemnification	Authority to deny employee requests for legal defense and indemnification	N/A	#070907-320 September 7, 2007
Appendix 3: Rules and Policies			
Faculty Manual	Authority to approve revisions to the Faculty Manual	Written summary to BOR of substantive revisions	#221118-672 November 18, 2022
Washington Administrative Code (WAC)	Authority to adopt, amend, and repeal expedited rules, emergency rules, and parking and traffic rules	Written summary to BOR	#221118-673 November 18, 2022
Appendix 4: Tuition and Fees			
Incidental and Course Fees	Authority to establish and collect incidental fees and course fees	N/A	[No resolution #] July 18, 1983
Parking	Authority to approve increases in parking rates and fines	Permit rates may increase up to 10%; other rate increases limited as stated in resolution	#220121-650 January 21, 2022
Services and Activities Fees	Authority to adopt, amend, or repeal guidelines related to services and activities fees	N/A	#040312-201 March 12, 2004
Appendix 5: Academics, Planning and Structure			
Academic Affairs and Degree Granting	Authority to grant degrees and act in all matters pertaining to academic affairs	N/A	#170324-548 March 24, 2017
Centers, Institutes, and Laboratories	Authority to approve centers, institutes, and laboratories	N/A	#190503-604 May 3, 2019

¹ All delegations from the Board of Regents are to the "President or his or her designee" per [RCW 28B.10.528](#). In the event of a conflict, the language of the signed resolution supersedes the language in the policy, including this summary.

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Appendix 5: Academics, Planning and Structure (cont.)			
Degree Programs	Authority to approve degree name changes and to extend degrees to other campuses	Written summary to BOR of action taken	#221118-674 November 18, 2022
OneWSU	Authority to establish a Pullman campus chancellor and implement other system changes	N/A	#210604-641 June 4, 2021
Radioactive Materials License	Authority to sign statements of intent in support of radioactive materials license	N/A	#150130-500 January 30, 2015
Appendix 6: Budget, Business, and Finance			
Affiliated Entities	Authority to execute operating agreements with the WSU Foundation, Alumni Association, and other affiliated entities	Agreement term not to exceed 5 years; Written summary to BOR	#221118-670 November 18, 2022
Bonds (Refunding)	Authority to issue refunding bonds when Debt Policy (BOR5) "Refinancing and Refunding Principles" are met	N/A	#131122-465 November 22, 2013
Business (General)	Authority to sign contracts relating to general business, purchasing, insurance	Total costs less than \$5,000,000; Written update to BOR for transactions between \$2,500,000 and \$5,000,000	#200313-624 March 13, 2020
Capital Projects	Authority to appoint architects, engineers, and other professional consultants, to approve designs, to receive bids, and to award construction contracts	Total project costs less than \$5,000,000; Written update to BOR for transactions between \$1,000,000 and \$5,000,000	#200313-624 March 13, 2020
Energy Services Performance Contracting (ESPC)	Authority to execute contracts to implement cost-effective measures related to ESPC	N/A	#020510-157 May 10, 2002
Grants (Purchases)	Authority to execute purchases made pursuant to external grants	N/A	#200313-624 March 13, 2020
Grants and Gifts	Authority to receive and accept grant funds, sponsored research funds, gifts, and bequests	N/A	#200313-624 March 13, 2020
Interlocal Agreements	Authority to sign interlocal cooperation act agreements	N/A	[No resolution #] June 24, 1994
Investments	Authority to invest endowment and trust funds, stocks, and bonds, in accordance with applicable policies	N/A	#200313-624 March 13, 2020

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Appendix 6: Budget, Business, and Finance (cont.)			
Legal Settlements	Authority to settle legal claims	Total costs less than \$5,000,000	#221118-668 November 18, 2022
Litigation	Authority to commence litigation or other legal action in any court or tribunal, to file claims, cross claims, third party claims, and appeals	Prior consultation with BOR chair prior to initiating new litigation, except for collection cases	#190503-599 May 3, 2019
Personal or Professional Services	Authority to execute contracts for personal or professional services to or by the University	N/A	#200313-624 March 13, 2020
Pre-authorized Contracts	Authority to execute purchases pre-authorized by Regents	N/A	#200313-624 March 13, 2020
Real Property	Authority to execute contracts related to real property, including purchase and sale, leases, facilities management agreements, easements, permits, and licenses	Value of property interest less than \$5,000,000; Written update to BOR for transactions between \$1,000,000 and \$5,000,000	#200313-624 March 13, 2020
Residency Agreements	Authority to sign agreements related to medical residency programs	Total costs less than \$15,000,000	#231117-695 November 17, 2023
Time-Critical Contracts	Authority to execute time-critical contracts requiring action between BOR meetings	Total costs less than \$15,000,000; Prior consultation with BOR chair; Written summary to BOR	#221118-669 November 18, 2022
Utilities	Authority to execute contracts for heating, electrical, telephone, water, and sewage services	N/A	#200313-624 March 13, 2020
Appendix 7: Naming			
Minor Facilities and Names to Indicate Function	Authority to assign names to minor facilities and names to indicate function to major facilities, academic units, and other organizational units in accordance with EP9 (Facility Naming Policy)	N/A	#221118-671 November 18, 2022